

OFFICIAL MINUTES APRIL 4, 2018

The Regular Meeting of April 4, 2018, of Council for the Borough of Kennett Square was called to order at 7:00 p.m. in the Red Clay Room of the Kennett Fire Company No. 1, 423 Dalmatian Street, Kennett Square, Pennsylvania with President LaToya M. Myers in the Chair.

ROLL CALL

Present: *President LaToya M. Myers*
Vice President Ethan L. Cramer
Councilmember Wayne Braffman
Councilmember J. Douglas Doerfler
Councilmember James Mallon
Councilmember Brenda Mercomes
Councilmember Peter L. Waterkotte

Mayor Matthew W. Fetick
Borough Manager Joseph C. Scalise

ADOPTION of AGENDA

It was moved by Vice President Cramer and seconded by Councilmember Doerfler to approve the agenda. Motion carried unanimously.

EXECUTIVE SESSION

President Myers announced that Council held an Executive Session at 6:45 p.m. on Monday, April 2, 2018. The session was held in the Red Clay Room of Kennett Fire Company No. 1, 423 Dalmatian Street, Kennett Square, PA 19348. The purpose of this session was to discuss Police personnel matters.

PUBLIC COMMENTS

Charla Watson, 523 Magnolia Street, questioned the original title of the grant funding that is now available through the Revolving Loan Fund. She also questioned the date of when the grant funding was originally awarded.

The Borough Manager replied stating the grants were awarded by the state through the Department of Community and Economic Development. One was an Anchor Building Grant but he could not recall the title of the other at this time.

Ms. Watson commented that the Borough has engaged in a never ending debt and we are not spending the money where it will benefit the citizens; we are using grant funding to help a private entity when we are in need of a new Borough Hall. Ms. Watson asked why we have not been applying for Community Development Block Grant (CDBG) money.

President Myers advised Ms. Watson that we will get back to her with answers to her questions.

John Thomas, 406 South Broad Street, commented that we could help neighborhoods and individuals with CDBG funding. He also stated that there is grant funding available to build a new Borough Hall. Mr. Thomas referred to the petition circulating that supports the opening of The Creamery and noted that a petition doesn't matter and every code needs to be met in order for them to open.

Ken Edwards, 412 Meredith Street, questioned if The Creamery will be requesting another conditional use permit.

PROMOTION to RANK of CORPORAL DETECTIVE KENNETH J. RONGAUS and PATROLMAN ANDREW D. MANKO

President Myers presented the request from Chief William Holdsworth to promote Detective Kenneth J. Rongaus and Patrolman Andrew D. Manko to the rank of Corporal.

Chief Holdsworth advised that this is a result of the promotional testing conducted by the Civil Service Commission.

It was moved by Vice President Cramer and seconded by Councilmember Mallon to approve the promotions as presented.

Vice President Cramer stated that both men exemplify what is expected from a police officer and spoke very highly of each officer as well as the entire police force.

Motion carried unanimously.

SWEARING IN CORPORAL KENNETH J. RONGAUS and CORPORAL ANDREW D. MANKO

Chief Holdsworth explained the promotional testing process which began in August 2017 and gave a brief employment history with the Borough for each officer.

The Mayor swore in Detective Kenneth J. Rongaus to the rank of Corporal

The Mayor swore in Patrolman Andrew D. Manko to the rank of Corporal.

CONSENT ITEMS

President Myers announced that the following Consent Items are deemed approved if there are no objections.

- Minutes of March 19, 2018.
- Approval of Bills.
- KAPA Appointment Clarification – C Roosevelt term expires January 1, 2021.
- Special Event Application – Art on the Square, April 28th.
- Auction of Municipal Vehicles.
- HARB Application – 201 South Willow, Signage.

There were no objections.

REPORTS

PRESIDENT'S

President Myers made the following appointments:

- Municipal Relations Committee – Councilmember Doerfler, who will serve as Chair, and Vice President Cramer.

FINANCE COMMITTEE

Councilmember Braffman, Chair of the Finance Committee, reported the following from their April 2nd meeting:

- The Borough Manager looked into other options for our Bonding and Liability Insurance and came up with an approximate savings of \$20,000 per year.
- We were notified by Moody's Investors Service that they had bumped up our bond rating from "Baa1" to "A3".

PERSONNEL COMMITTEE

Councilmember Mercomes, Chair of the Personnel Committee, reported the following from the Committee's first meeting on March 15th:

- The Committee consists of three (3) members, the Mayor, President Myers and Councilmember Mercomes who serves as Chair.
- They discussed their mission statement. Once it is formalized it will be presented to Council for approval.
- They are working on creating the RFP process for solicitors for the Borough and Police Department.
- Also working on creating an evaluation process for personnel.

ADVISORY COMMISSION on LATINO AFFAIRS (ACOLA)

Luis Tovar, Chair of ACOLA, submitted a written report which was included in the Council packet. Some of the highlights included the following:

- Currently there are 10 members on the Commission and one (1) vacancy.
- Their members have been educating the Latino community on the importance of registering to vote.
- ACOLA recommended a young lady to speak at Kendal Crosslands Community on DACA. The residents were impressed with her story and perseverance.
- Two (2) members of ACOLA have shared a draft "Equal Access Pledge" with the Mayor for his review. When finalized, the pledge will be presented to Council.

HISTORIC KENNETT SQUARE (HKS)

Mary Hutchins, Executive Director of HKS, submitted a written report which was included in the Council packet. She highlighted her report by announcing their annual meeting will be held on Wednesday evening, May 9th, in the American Legion Hall. The guest speaker is Rick Vilello, Pennsylvania's Deputy Secretary for Community Affairs and Development.

ECONOMIC DEVELOPMENT

This was a written report only which was included in the Council packet.

KENNETT AREA PARK and RECREATION BOARD (KAPRB)

This was a written report only which was included in the Council packet.

KENNETT AREA PARK AUTHORITY (KAPA)

This was a written report only which was included in the Council packet.

MEMORANDUM of UNDERSTANDING (MOU)**CHESTER COUNTY PUBLIC SAFETY TRAINING CENTER, FIRING RANGE**

President Myers presented for approval the MOU for the use of the Chester County Law Enforcement Firing Range.

It was moved by Vice President Cramer and seconded by Councilmember Waterkotte to approve the MOU as presented.

PUBLIC COMMENTS

There was not public input.

Motion carried unanimously.

PROPOSED RESOLUTION ESTABLISH PARLIAMENTARY AUTHORITY as RULE of COUNCIL

President Myers presented for approval a resolution to establish parliamentary authority as rule of Council.

It was moved by Vice President Cramer and seconded by Councilmember Braffman approve the resolution as presented.

Vice President Cramer advised that this resolution will replace the resolution adopted by Council in 2016. The rules of order will be patterned after the books "Robert's Rules of Order" and "Mastering Council Meetings" unless to do so would be in conflict with applicable provisions of the Constitution of the Commonwealth and other statutes of Pennsylvania including the Borough Code and the Sunshine Act.

Councilmember Mallon referred to the "Mastering Council Meetings" book stated that he has never seen it before now.

A discussion ensued.

It was moved by Councilmember Mallon and seconded by Councilmember Waterkotte to postpone action on this item to allow time for all members of Council to review the "Mastering Council Meetings" book.

It was moved by Councilmember Braffman and seconded by Vice President Cramer to amend the motion by setting the first Council meeting in May 2018 to consider this resolution. Amendment passed unanimously.

The motion as amended carried unanimously.

BID AWARD BIRCH STREET WATER MAIN REPLACEMENT PROJECT STEPHENS EXCAVATION, LLC

President Myers presented for approval the bid award for the Birch Street Water Main Replacement Project

The Borough Manager advised the bids were opened on March 30, 2018. Out of the nine (9) bids that were submitted, Stevens Excavating, LLC was the lowest responsible bidder. The bid contains Alternate #1 in the amount of \$339,447.00 and is contingent on full recommendation from ARRO Consulting, Inc. after the revised paperwork has been verified.

It was moved by Councilmember Mallon and seconded by Councilmember Doerfler to award the bid as presented.

PUBLIC COMMENTS

John Thomas questioned if the new pipes will be mapped and recommended that the valves be exercised every year.

Motion carried unanimously.

COMMITTEE APPOINTMENTS**MUNICIPAL RELATIONS COMMITTEE**

It was moved by Councilmember Doerfler and seconded by Councilmember Waterkotte to appoint John Thomas to the Municipal Relations Committee.

This is a two year appointment expiring January 1, 2020.

Motion carried unanimously.

PUBLIC SAFETY AND INFRASTRUCTURE COMMITTEE

It was moved by Vice President Cramer and seconded by Councilmember Braffman to approve the appointment of Borough resident Ed Dougherty to the Public Safety and Infrastructure Committee. Motion carried unanimously.

COUNCIL, MANAGER and MAYOR COMMENTS and ANNOUNCEMENTS

President Myers referred to the series of community conversations on gun violence advising that she had the opportunity to attend one of the talks with our Chief of Police last Monday. She stated that it was a great experience to hear about this topic on a local level and announced that there will be four (4) more conversations for those who may be interested.

The Borough Manager announced the dates for the Borough's 2018 Spring Clean-up as follows:

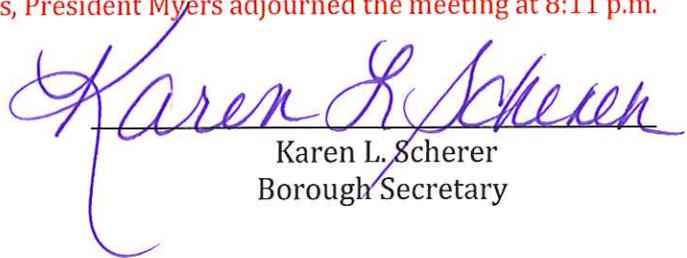
- Tire and appliances will be collected curbside on Monday, April 23rd.
- General Clean-up with dumpsters placed throughout the Borough is Saturday, April 28th.

Councilmember Braffman advised that a number of people have expressed concern on social media that their water and sewer bills seemed to be higher than normal this quarter and asked the Borough Manager what should be done.

The Borough Manager replied that the residents should call Borough Hall at 610.444.6020.

ADJOURNMENT

There being no further business, President Myers adjourned the meeting at 8:11 p.m.



Karen L. Scherer
Borough Secretary