

OFFICIAL MINUTES OCTOBER 16, 2017

The Regular Meeting of October 16, 2017, of Council for the Borough of Kennett Square was called to order at 7:04 p.m. in the Monroe Nute Room of the Kennett Fire Company No. 1, 301 Dalmatian Street, Kennett Square, Pennsylvania with President Danilo P. Maffei in the Chair.

ROLL CALL

Present: *President Danilo P. Maffei*
Vice President Geoffrey R. Bosley
Councilmember Wayne Braffman
Councilmember Ethan L. Cramer
Councilmember J. Douglas Doerfler
Councilmember James Mallon
Councilmember LaToya M. Myers

Mayor Matthew W. Fetick
Borough Manager Joseph C. Scalise

EXECUTIVE SESSION

President Maffei announced that Borough Council held an Executive Session at 6:00 p.m. on Monday, October 16, 2017. The session was held in Borough Hall, 120 Marshall Street, Kennett Square, PA 19348. The purpose of this meeting was to discuss a personnel matter and the Collective Bargaining Agreement relative to the Police Department.

PUBLIC COMMENTS

There were no public comments from the floor.

REPORTS

POLICE DEPARTMENT

Chief of Police William Holdsworth reported the activity of the Police Department in September 2017 as follows:

- Actual Offenses – 41.
- Criminal Arrests – 10.
- DUI Arrests – 3.
- Traffic Citations – 146.
- Traffic Warnings – 54.

- Total Calls in September 2017 – 758, compared to 743 in 2016.
- Total Calls Year-to-date – 6,221, compared to 6,630 in 2016.

FIRE COMPANY

Fire Chief Christopher Plumley reported the following activity for the month of September 2017:

- Fire Calls – 21 total.
- EMS Calls – 77 total; 40 in the Borough and 26 in Kennett Township.

He continued his report announcing the following activities being held at the Fire Company:

- Trick or Treat Open House on October 26th.
- Breakfast with Santa and Christmas Ornament Drop on December 10th.

KENNETT AREA PARK and RECREATION BOARD (KAPRB)

Suzanne Geouque, Business Manager for KAPRB, provided Council with a written report available in the Dropbox. She continued her update with a video of the different leagues and events sponsored by KAPRB.

CONSENT ITEMS

MINUTES of OCTOBER 2, 2017

President Maffei presented the minutes from October 2, 2017, for approval.

It was moved by Councilmember Braffman and seconded by Councilmember Doerfler to approve the minutes as presented. Motion carried unanimously.

BILLS

President Maffei presented the bills that were paid since the last meeting for approval.

It was moved by Vice President Bosley and seconded by Councilmember Mallon to approve the bills as presented. Motion carried unanimously.

PROPOSED RESOLUTION

PERSONNEL COMMITTEE of COUNCIL

Councilmember Myers stated that she would like Council to have more structure around personnel matters.

Councilmember Cramer shared his thoughts that when Council has personnel issues that need to be addressed, they could be turned over to a personnel committee. Currently we do not have a contract with our Borough Manager and a committee could assist with this type of matter.

Councilmember Braffman stated he supports forming this committee.

Councilmember Mallon stated that fundamentally Council has oversight of the Borough Manager and Chief of Police. He is uncomfortable turning this over to a committee. He is also uncomfortable turning the writing of policies and procedures over to a personnel committee.

A discussion ensued.

It was moved by Councilmember Braffman and seconded by Councilmember Myers to adopt the resolution forming the Personnel Committee as amended by Council at the October 2, 2017, meeting. The motion did not carry by the following roll call of votes:

- Councilmember Braffman – yes.
- Councilmember Cramer – yes.
- Councilmember Mallon – no.
- President Maffei – no.
- Councilmember Myers – yes.
- Councilmember Doerfler – no.
- Vice President Bosley – no.

BOARDS and COMMISSIONS

ADVISORY COMMISSION ON LATINO AFFAIRS (ACOLA)

President Maffei presented the following appointment to ACOLA for approval:

- Angelica Baez, term will expire January 1, 2019.

Karen Scherer, Borough Secretary, advised that Ms. Baez attended the last meeting of ACOLA and the Board recommends her appointment.

It was moved by Councilmember Cramer and seconded by Councilmember Doerfler to approve the appointment as presented. Motion carried unanimously.

SPECIAL EVENT APPLICATION

HOLIDAY PARADE and TREE LIGHTING, NOVEMBER 24TH

President Maffei presented the following special event application for approval:

- Holiday Parade and Tree Lighting, Friday, November 24th, 6 to 10 p.m.

It was moved by Councilmember Doerfler and seconded by Councilmember Mallon to approve the application as presented. Motion carried unanimously.

REVOLVING LOAN FUND PROGRAM GUIDELINES and OPERATING PROCEDURES

President Maffei presented the Guidelines and Operating Procedure for the Revolving Loan Fund (RLF).

It was moved by Councilmember Myers and seconded by Vice President Bosley to approve Program Guidelines and Operating Procedures as presented.

A discussion ensued regarding the need to be consistent and streamline the name of the Kennett Square Revolving Loan Fund (RLF) Advisory Loan Committee (Loan Committee) and the Economic Development Director (EDD), and also define the Main Street District.

The Borough Manager will incorporate these changes into the document.

It was moved by Councilmember Braffman and seconded by Councilmember Cramer to amend the motion by incorporating the consistent and streamline wording as stated by Council. The amendment to the motion carried unanimously.

The motion as amended carried unanimously.

AGREEMENT with CHESTER COUNTY ECONOMIC DEVELOPMENT COUNCIL (CCEDC) UNDERWRITING the REVOLVING LOAN FUND PROGRAM

President Maffei presented the agreement between the Borough and CCEDC for the underwriting of the Revolving Loan Fund Program.

It was moved by Councilmember Doerfler and seconded by Councilmember Myers to approve the agreement as presented. Motion carried unanimously.

AMENDMENT to the AGENDA

President Maffei amended the agenda to include the consideration of a personnel matter, Grant of Honorable Discharge to Sarah Capaccio.

HONORABLE DISCHARGE of SARAH CAPACCIO

It was moved by Councilmember Cramer and seconded by Councilmember Doerfler to grant Sarah Capaccio an honorable discharge from her employment as a Police Officer with the Borough of Kennett Square.

President Maffei advised that Ms. Capaccio began her employment with the Borough as a part time Police Officer in July 2009, and became a full time Officer in February 2011. He thanked her for her service and wished her success.

Motion carried unanimously.

PUBLIC COMMENTS

John Thomas, 406 South Broad Street, referred to the Discussion Item, Personnel Committee of Council, and expressed his disappointment that this item was not approved by Council.

Charla Watson, 523 Magnolia Street, referred to Item #3, Appointment to ACOLA, and stated that this committee caters to one group which is not fair to the other minorities. She also referred to the Personnel Committee of Council and stated that all employees need to have an outlet to go to if they are having issues with their superiors. Ms. Watson referred to Item #5, Program Guidelines and Operating Procedure, stating that the citizens need a description of the acronyms and detailed information on the committee members.

PRESIDENT'S REPORT

In addition to the vacancies on the Revolving Loan Fund Committee, President Maffei announced the following vacancies on Boards and Commissions:

- Civil Service Commission – 2 vacancies for Alternate Member.
- Historical Architectural Review Board – 1 vacancy.
- Kennett Area Park and Recreation Board – 1 vacancy.
- Kennett Square Human Relations Commission – 3 to 5 vacancies.
- Property Maintenance Appeals Board – 1 vacancy.

President Maffei stated the Borough has a Personnel Manual, and Policy and Procedures that we follow. He noted that the whole thing regarding the Personnel Committee started because Council wanted to get better feedback of our Chief Operating Officer (Borough Manager). As mentioned by Councilmember Myers, Council did go over it many times and the way he sees it, the Borough Manager and the Chief of Police are constantly being evaluated each and every day; if they do a good job, they stay and if they do a bad job, they leave. President Maffei stated that both of these individuals do their jobs well.

COUNCIL, MANAGER and MAYOR COMMENTS and ANNOUNCEMENTS

Councilmember Myers stated that she disagrees with President Maffei and said there needs to be a Personnel Committee.

In response to Ms. Watson's comments, Councilmember Cramer stated that the monies involved in the Revolving Loan Fund initially came from the State. He also said the democracy in this town works great and commended the candidates on their campaigning

The Borough Manager announced that Historic Kennett Square is hosting an event, "Meet the Candidates", on Wednesday, October 25th, 6:30 p.m. at Victory.

ADJOURNMENT

It was moved by Councilmember Braffman and Councilmember Myers to adjourn the meeting at 8:24 p.m.

Karen L. Scherer
Borough Secretary