

**BOROUGH of KENNETT SQUARE  
COUNTY of CHESTER, COMMONWEALTH of PENNSYLVANIA**

**RESOLUTION NO. 2019-13**

**A RESOLUTION, REPLACING RESOLUTION NO. 2018-17, REVISING the  
SCHEDULE of FEES for SERVICES in the BOROUGH of KENNETT SQUARE,  
EFFECTIVE JANUARY 1, 2020**

| <u><b>FEE DESCRIPTION</b></u>           | <u><b>COST</b></u>                       |
|---|--|
| <b>ADMINISTRATIVE FEES</b>              |  |
| Photo Copies.....                       | \$0.25 per copy<br>\$0.50 per color copy |
| Reference Books, Documents, Media, etc. |  |
| Borough Municipal Code.....             | \$90                                     |
| Zoning Map.....                         | \$5                                      |
| Comprehensive Plan.....                 | \$55                                     |
| Comprehensive Plan on CD.....           | \$55                                     |
| Returned Check Fee .....                | \$40 per NSF Check                       |
| Credit Card Administrative Fee .....    | 2.95%                                    |
| Overhead Banner Fee                     |  |
| State & Union Location.....             | per banner/130.00<br>.....per week       |
| Post Office Location.....               | per banner/130.00<br>.....per week       |
| Itinerant Vendor Permit                 |  |
| Daily.....                              | \$150 per day                            |
| Weekly.....                             | \$350 per week                           |
| Yearly.....                             | \$1,000 per year                         |
| Event Master Vendor.....                | \$1,000 per event                        |
| Special Event Application               |  |
| One Day Event.....                      | \$250 Escrow                             |
| Two-Day or more Event.....              | \$500 Escrow                             |
| Street Tree Removal Permit Application  |  |
| Escrow .....                            | \$350                                    |

## CODE ENFORCEMENT FEES

|   |   |
|---|---|
| Dumpster (On-street)  |   |
| Metered Spot.....   | \$30 per day                                      |
| Non-Metered Spot.....   | \$20 per day                                      |
| Plumbers License.....   | \$100 per year                                    |
| General Contractors, Subcontractors, Painting,<br>Electrician and HVAC..... |   |
|   | \$100 per year                                    |
| Fire Prevention/Property Maintenance Inspection/License                     |   |
| Single/Multifamily Dwellings.....   | \$80 per dwelling unit                            |
| Follow-up Inspections.....  | \$80 per unit                                     |
| Missed Inspection without prior notice.....                                 | \$80 per unit                                     |
| Rooming/Hotel/Motel Units.....  | \$80 per unit                                     |
| Follow-up Inspections.....  | \$80 per unit                                     |
| Missed Inspection without prior notice.....                                 | \$80 per unit                                     |
| Commercial Space.....   | \$100 per unit                                    |
| Follow-up Inspections.....  | \$100 per unit                                    |
| Missed Inspection without prior notice.....                                 | \$100 per unit                                    |
| Industrial Space .....  | \$0.025 per square ft.                            |
| .....   | (Minimum \$100)                                   |
| Follow-up Inspections.....  | \$200 per unit                                    |
| Missed Inspection without prior notice.....                                 | \$200 per unit                                    |
| Office Space  |   |
| Under 10,000 square feet. ....  | \$300 per unit                                    |
| Over 10,000 square feet .....   | \$0.03 per square ft.                             |
| Follow-up Inspections.....  | \$75 per unit                                     |
| Missed Inspection without prior notice.....                                 | \$100 per unit                                    |
| Fine for Commencing Work without a Permit.....                              | \$1,000   |
| Land Development with/without Subdivision Escrow .....                      | \$5,000   |
| Subdivision   |   |
| Escrow Administrative Fee.....  | 9% of total invoice                               |
| Escrow Penalty Fee.....   | 18% per annum of balance 30 days past due         |
| Inspection Escrow.....  | 20% of Engineering estimated cost of improvements |

**CATEGORY I**

| Number of Lots and Dwelling Units | Base Fee | PLUS | Fee for Each Lot and/or Unit | PLUS | Escrow Fee |
|-----------------------------------|----------|------|------------------------------|------|------------|
| I Lot Land Development            | \$150    |      | None                         |      | \$1,000    |
| 1-5 Lots/Units                    | \$200    |      | \$50/Lot/Unit                |      | \$1,500    |
| 6-15 Lots/Units                   | \$250    |      | \$50/Lot/Unit                |      | \$2,000    |
| Over 15 Lots/Units                | \$300    |      | \$50/Lot/Unit                |      | \$3,000    |

**CATEGORY II**

| Number of Lots and Dwelling Units | Base Fee | PLUS | Fee for Each Lot and/or Unit | PLUS | Escrow Fee |
|-----------------------------------|----------|------|------------------------------|------|------------|
| 1-5 Lots/Units                    | \$250    |      | \$50/Lot/Unit                |      | \$1,000    |
| Over 5 Lots/Units                 | \$300    |      | \$50/Lot/Unit                |      | \$1,500    |

**CATEGORY III**

| Number of Lots and Dwelling Units  | Base Fee | PLUS | Fee for Each Lot and/or Unit | PLUS | Escrow Fee |
|------------------------------------|----------|------|------------------------------|------|------------|
| I Building Under 250 sq. Ft.       | \$150    |      | None                         |      | \$1,000    |
| Under 5 Acres of Ground Floor Area | \$250    |      | \$50 per 1,000 sq. ft.       |      | \$2,000    |
| 5-50 Acres of Ground Floor Area    | \$350    |      | \$50 per 1,000 sq. ft.       |      | \$5,000    |
| Over 50 Acres of Ground Floor Area | \$500    |      | \$50 per 1,000 sq. ft.       |      | \$5,000    |

**Building Permits**

Construction Permits

Re-inspection Fee (For schedule inspections not ready).....\$80

UCC Education fund.....-\$4.50

**Type of Construction Base Fee plus Square Feet or Cost Fee**

| General - New Construction                        | Base     | PLUS  | Per Sq. Ft. of Cost                         |
|---|----------|-------|---|
| R2 Residential Use Group                          | \$1,000  | ..... | \$0.25 per sq. ft.                          |
| All Other Uses                                    | \$500    | ..... | \$0.25 per sq. ft.                          |
| Roof  | \$45     | ..... | \$1 per \$100 of<br>..... Construction Cost |
| General-Alterations, Additions and All Other Uses | \$100.00 | ..... | \$1 per \$100 of<br>..... Construction Cost |

|  | Base         | PLUS | Per Sq. Ft. of Cost                   |
|--|--------------|------|---------------------------------------|
| Mechanical (HVAC)                      |              |      |                                       |
| Residential                            | \$50.....    |      | \$1 per \$100 of Construction Cost    |
| Commercial                             | \$100.....   |      | \$35 per \$1,000 of Construction Cost |
| Plumbing                               |              |      |                                       |
| All Use Groups                         |              |      |                                       |
| New Construction                       | \$50.....    |      | \$30/fixture                          |
| All Use Groups                         |              |      |                                       |
| Alterations                            | \$30.....    |      | \$10 per fixture                      |
| Electrical                             | \$25.....    |      | \$25 per \$1,000 of Construction Cost |
| New Construction                       |              |      |                                       |
| All Use Groups.....                    |              |      | \$175 Minimum                         |
| Alterations                            |              |      |                                       |
| All Use Groups.....                    |              |      | \$100 Minimum                         |
|  | Base         | PLUS | Per Sq. Ft. of Cost                   |
| Fire protection Systems                | \$250.....   |      | \$35/\$1,000 of Construction Cost     |
| Miscellaneous Permits                  |              |      |                                       |
| Cell Tower / Satellite Change Out..... |              |      | \$500                                 |
|  | Base         | PLUS | Per Sq. Ft. of Cost                   |
| Pool w/Fence                           |              |      |                                       |
| Above Ground                           | \$40.....    |      | \$5/\$1,000 of Construction Cost      |
| In-Ground                              | \$40.....    |      | \$10/\$1,000 of Construction Cost     |
| Demolition                             | Base         | PLUS | Per Sq. Ft. of Cost                   |
| Residential                            | \$1,000      |      |                                       |
| All Non-Residential                    | \$1,500..... |      | \$0.15/square ft.                     |
|  | Base         | PLUS | Per Sq. Ft. of Cost                   |
| Deck/Patio                             | \$50.....    |      | \$10 per square ft. (\$75 minimum)    |
| Shed/Temporary Building/Pole Barn..... |              |      | \$0.10 per square ft. (\$50 Minimum)  |

Fence ..... \$100  
 Newsrack..... \$25

Fire Alarm Installation

All Detection Systems

All Residential Use Groups \$30 PLUS \$50 per floor  
 All Other Uses \$15 PLUS \$100 per floor

Use and Occupancy Permit for Change of Use

Residential (All groups) \$75  
 Commercial \$125  
 Industrial \$150

Sign Permits

Base Fee \$25  
 Plus Square Feet Fee \$2 per sq. ft. of signage  
 Temporary \$35

Building Plan Review Fee

(Plumbing, Mechanical, Building, Fire Suppression, Fire Alarm and Energy Code)

All permits identified above **DO NOT** include a Building Plan Review Fee. Review Fee will be assessed against construction cost for the project. All use groups will be assessed a .17% Plan Review Fee.

Zoning

Application to Zoning Hearing Board for Variance,  
 Special Exception Appeal of  
 Zoning Officer's Decision

Residential..... \$750  
 All Non Residential..... \$1,000  
 Continuance..... \$100 per Hearing

Conditional Use ..... \$5,000

Zoning Validity Challenge/Curative Amendment..... \$1,000

Zoning Permit

Alteration/Additions ..... \$65  
 New Construction..... \$125  
 Accessory Structure over 80 sq. ft..... \$50

Historical Architectural Review Board

Sign Application..... \$50  
 Accessory Structure..... \$100  
 Fences..... \$100  
 New Construction/Residential..... \$250

|                                  |         |
|----------------------------------|---------|
| New Construction/Commercial..... | \$1,000 |
| Demolition.....                  | \$1,000 |

|                                |                   |
|--------------------------------|-------------------|
| Building Code of Appeals Board |                   |
| Single Family Residential..... | \$300             |
| Multifamily Residential.....   | \$500             |
| Commercial/Industrial.....     | \$750             |
| Commercial Signs.....          | \$500             |
| Public/Institutional.....      | \$300             |
| Continuance.....               | \$100 per Hearing |

**SPECIAL LAND USE APPLICATION**

|  |   |
|--|---|
| Application to Borough Council for<br>Conditional Use Approval                               | \$750/Residential<br>\$5,000/All Non-Residential  |
| Substantive Validity Challenge before Borough Council,<br>Including Curative Amendment ..... | \$1,000   |
| Petition for Zoning Code Amendment<br>(Amendment to Zoning Code;<br>Amendment to Zoning Map) |   |
| Application Fee .....  | \$2,500   |
| Minimum Escrow for Reimbursement of<br>Engineering, Legal and other Consultant Fees.....     | \$2,500   |
| Continuance Fee for all Special Land Use Applications.....                                   | \$100 per Hearing plus the<br>Cost of Legal Notice for<br>Each Hearing  |
| Park and Recreation Land Dedication and/or Impact Fee  |   |
| Residential.....   | \$2,000 per Dwelling Unit   |
| Nonresidential up to 10,000 square feet.....   | \$0.50 per square foot  |
| Nonresidential over 10,000 square feet.....  | \$0.50 per square foot for<br>first 10,000 square feet; <b>AND</b> .....\$0.25 per square foot for<br>each square foot over 10,000 square feet; <b>OR</b> the fair market<br>value of the undeveloped land that would have been required<br>to be dedicated, whichever is greater |

**PARKING FEES**

|   |                        |
|---|------------------------|
| Parking Meter.....                      | \$1/hour               |
| Meter Tokens.....                       | \$20/bag of 100 tokens |
| Meter Bags.....                         | \$30/day               |
| Electronic Payment Transaction Fee..... | \$0.25/transaction     |

|  |                              |
|--|------------------------------|
| Smart Cards .....                              | \$16/20 hours of parking     |
| Long-Term Street and Lot Parking Permits.....  | \$470/year                   |
| .....  | (If paid on an annual basis) |
| .....  | \$45 per month               |
| .....  | (If paid on a monthly basis) |
| Permit Replacement Fee .....                   | \$10                         |
| Temporary Parking Permits (Lots) .....         | \$50                         |
| Short-Term Parking Garage                      |                              |
| Parking Meter .....                            | \$0.25 per 15 minutes        |
| .....  | \$1 per hour                 |
| Festivals .....                                | \$5 per day                  |
| Long-Term Parking Garage Permit .....          | \$700 per year               |
| .....  | (If paid on an annual basis) |
| .....  | \$65 per month               |
| .....  | (If paid on a monthly basis) |
| Permit Replacement Fee.....                    | \$5                          |
| Parking Barricade Rental (Per Barricade) ..... | \$25 per day plus            |
| .....  | \$50 deposit                 |
| Fee In-Lieu of Providing Parking .....         |                              |
| New Construction .....                         | \$7,500/space(Initial)       |
| Alterations, additions, etc.....               | \$1,000/space(Initial)       |
| Maint. Fee (unless Permits are Purchased)..... | \$100/space(annual)          |
| Parking Fines                                  |                              |
| Overtime Parking Meter .....                   | \$20                         |
| Maximum Time Limit Exceeded.....               | \$20                         |
| Parked without Permit .....                    | \$25                         |
| Parked Outside Lined Space .....               | \$15                         |
| Parked in Handicap Space .....                 | \$50                         |
| Parked within 15' of Fire Hydrant.....         | \$25                         |
| Parked in Fire Zone.....                       | \$50                         |
| Parked on Private Property .....               | \$25                         |
| Parked in front of Private Drive .....         | \$15                         |
| Parked more than 12" from Curb .....           | \$15                         |
| Parked on Sidewalk/Curb .....                  | \$15                         |
| Parked within 30' of Stop Sign.....            | \$15                         |
| Parked within 30' of Traffic Signal.....       | \$15                         |
| Parked within 20' of Crosswalk.....            | \$20                         |
| Parked within 25' of Intersection.....         | \$20                         |
| Parked within 25' of Railroad Crossing.....    | \$25                         |
| Double Parked.....                             | \$15                         |
| Parked Against Traffic Flow .....              | \$15                         |

|  |      |
|--|------|
| Posted No Parking Zone/Stopping/Standing ..... | \$25 |
| Posted Temporary No Parking .....              | \$15 |
| Obstructing Construction Site.....             | \$25 |
| Snow Emergency Route.....                      | \$15 |
| Parked Rear to Bar .....                       | \$10 |
| Keys Locked in Vehicle .....                   | \$15 |
| Unattended Vehicle Running.....                | \$15 |
| Parked in Public Park after Closing .....      | \$15 |

**PUBLIC SAFETY FEES**

Fire Alarm Monitoring

|                    |                             |
|--------------------|-----------------------------|
| Registration ..... | \$30                        |
| Renewal Fee .....  | \$10 per customer per alarm |

False Alarm Fee

|                      |                   |
|----------------------|-------------------|
| 1st Offense .....    | \$25              |
| 2nd Offense.....     | \$50              |
| Over 2 Offenses..... | \$100 per offense |

Accident Reports

|                                |      |
|--------------------------------|------|
| In-house .....                 | \$15 |
| Mail or fax (in advance) ..... | \$20 |

Fingerprinting

|  |      |
|--|------|
| For any person who resides or works in the Borough ..... | \$10 |
| All others .....   | \$20 |

**UTILITIES FEES**

Final Certification Fee..... \$40  
(Water, Sewer and Trash - if applicable)

Permit Applications regarding Streets, Curbs and Sidewalks

|                                |                      |
|--------------------------------|----------------------|
| Sidewalk Repair Permit         |                      |
| Residential.....               | \$50                 |
| Central Business District..... | \$500                |
| Curb Cut Permit .....          | \$100                |
| Utility Pole Permit.....       | \$25                 |
| Street Opening Permit.....     | \$100 plus a \$1,500 |
| .....                          | One-year Escrow      |

Water

|  |                 |
|--|-----------------|
| Water/Meter Certification Fee.....               | \$75            |
| Water Tapping Fee (In and outside Borough) ..... | \$3,581 per EDU |



|   |                           |
|---|---------------------------|
| Water Connection Fee .....                      | Actual cost to connect    |
| Water Usage Fee                                 |                           |
| Readiness-to-Serve.....                         | \$30 per quarter          |
| Minimum Usage.....                              | 5,000 gallons per quarter |
| Minimum Bill – 5/8" meter .....                 | \$73.93 per quarter       |
| Minimum Bill – 3/4" meter .....                 | \$110.16 per quarter      |
| Minimum Bill – 1" meter .....                   | \$184.07 per quarter      |
| Minimum Bill – 1.5" meter .....                 | \$361.38 per quarter      |
| Minimum Bill – 2" meter .....                   | \$578.98 per quarter      |
| Minimum Bill – 3" meter .....                   | \$1,117.41 per quarter    |
| Minimum Bill – 4" meter .....                   | \$1,679.13 per quarter    |
| Credit applied to Minimum Bills above only..... | \$15.00 per quarter       |
| Excess Usage .....                              | \$7.12 per 1,000 gallons  |
| Water Shut-off Fee .....                        | \$25                      |
| Emergency/After Hours Water Shut-off Fee.....   | \$75                      |
| Water Turn-on Fee .....                         | \$25                      |
| Emergency/After Hours Water Turn-on Fee .....   | \$75                      |
| Sub-Meter Fee.....                              | \$25 per quarter          |
| Water Service Fee .....                         | \$25                      |
| Pool Meter Fee.....                             | \$25                      |
| Hydrant Permit Fee.....                         | \$100 per year            |
| Bulk Water Minimum Fee.....                     | \$25 per month            |
| Bulk Water Fee.....                             | \$8.29 per 1,000 gallons  |

Sewer

|  |                           |
|--|---------------------------|
| Sewer Tapping Fee (In and outside Borough) ..... | \$2,237 per EDU           |
| Sewer Connection Fee.....                        | Actual cost to connect    |
| Sewer Usage Fee                                  |                           |
| Minimum Usage.....                               | 5,000 gallons per quarter |
| Minimum Bill .....                               | \$49.09 per quarter       |
| Excess Usage .....                               | \$9.83 per 1,000 gallon   |
| 2 Units.....                                     | \$98.18 per quarter       |
| 3 Units.....                                     | \$147.35 per quarter      |
| 4 Units.....                                     | \$196.33 per quarter      |
| 5 Units.....                                     | \$245.41 per quarter      |
| 6 Units.....                                     | \$294.49 per quarter      |
| 6.5 Units.....                                   | \$315.78 per quarter      |
| 7 Units.....                                     | \$343.56 per quarter      |
| 8 Units.....                                     | \$392.64 per quarter      |
| 9 Units.....                                     | \$441.72 per quarter      |
| 10 Units.....                                    | \$490.79 per quarter      |
| 11 Units.....                                    | \$539.87 per quarter      |
| 12 Units.....                                    | \$588.96 per quarter      |
| 15 Units.....                                    | \$736.19 per quarter      |
| 16 Units.....                                    | \$785.27 per quarter      |
| 18 Units.....                                    | \$883.42 per quarter      |
| 19 Units.....                                    | \$932.49 per quarter      |

|               |                        |
|---------------|------------------------|
| 20 Units..... | \$981.57 per quarter   |
| 22 Units..... | \$1,079.74 per quarter |
| 24 Units..... | \$1,177.88 per quarter |
| 26 Units..... | \$1,276.05 per quarter |
| 27 Units..... | \$1,325.13 per quarter |
| 28 Units..... | \$1,374.19 per quarter |

MIPP Fees

|                           |                     |
|---------------------------|---------------------|
| MIPP Application Fee..... | \$100               |
| MIPP 1.....               | \$1,500 per quarter |
| MIPP 2.....               | \$325 per quarter   |
| MIPP 3.....               | \$100 per quarter   |

Solid Waste Fees

|                                  |                      |
|----------------------------------|----------------------|
| Solid Waste Fee 96 gallon.....   | \$60.11 per quarter  |
| Solid Waste Fee 65 gallon.....   | \$51.80 per quarter  |
| Solid Waste Fee 35 gallon.....   | \$43.67 per quarter  |
| Residential 2 Units .....        | \$120.22 per quarter |
| Residential 3 Units.....         | \$180.33 per quarter |
| Senior Residential.....          | \$53.60 per quarter  |
| Senior Residential 2 Units.....  | \$107.20 per quarter |
| Senior Residential 3 Units.....  | \$160.80 per quarter |
| Senior Residential Hardship..... | \$43.67 per quarter  |

Land Disturbance permit 500 to 1000 sq. ft of disturbance \$100.00  
 base fee: Over 1,000 sq ft of disturbance applicant shall reimburse the Borough for all costs associated with the review of the application

**REPEALER:** All Resolutions not in accord with this Resolution are hereby repealed insofar as they conflict herewith.

**ENACTED** and **APPROVED** this 21st day of April, 2020

BY: *Brenda Mercomes*  
 Brenda Mercomes  
 Borough Council President

**ATTEST:**

*Rachel Berkowitz*  
 Rachel Berkowitz  
 Borough Secretary

{BOROUGH SEAL}