

**BOROUGH of KENNETT SQUARE
COUNTY of CHESTER, COMMONWEALTH of PENNSYLVANIA**

RESOLUTION NO. 2018-17

**A RESOLUTION, REPLACING RESOLUTION NO. 2017-18, REVISING the
SCHEDULE of FEES for SERVICES in the BOROUGH of KENNETT SQUARE,
EFFECTIVE JANUARY 1, 2019**

FEE DESCRIPTION

COST

ADMINISTRATIVE FEES

Photo Copies.....	\$0.25 per copy \$0.50 per color copy
Reference Books, Documents, Media, etc.	
Borough Municipal Code.....	\$90
Zoning Map.....	\$5
Comprehensive Plan.....	\$55
Comprehensive Plan on CD.....	\$55
Returned Check Fee	\$40 per NSF Check
Credit Card Administrative Fee	2.95%
Overhead Banner Fee	
State & Union Location.....	\$125 per banner/per week
Post Office Location.....	\$110 per banner/per week
Itinerant Vendor Permit	
Daily.....	\$150 per day
Weekly.....	\$350 per week
Yearly.....	\$1,000 per year
Event Master Vendor.....	\$1,000 per event
Special Event Application	
One Day Event.....	\$250 Escrow
Two-Day or more Event.....	\$500 Escrow
Street Tree Removal Permit Application	
Escrow	\$350

CODE ENFORCEMENT FEES

Dumpster (On-street)	
Metered Spot.....	\$30 per day
Non-Metered Spot.....	\$20 per day
Plumbers License.....	\$100 per year
General Contractors, Subcontractors, Painting, Electrician and HVAC	\$100 per year
Fire Prevention/Property Maintenance Inspection/License	
Single/Multifamily Dwellings.....	\$75 per dwelling unit
Follow-up Inspections.....	\$75 per unit
Missed Inspection without prior notice	\$75 per unit
Rooming/Hotel/Motel Units	\$75 per unit
Follow-up Inspections.....	\$75 per unit
Missed Inspection without prior notice	\$75 per unit
Commercial Space	\$100 per unit
Follow-up Inspections.....	\$100 per unit
Missed Inspection without prior notice	\$100 per unit
Industrial Space.....	\$0.025 per square ft.
.....	(Minimum \$100)
Follow-up Inspections.....	\$200 per unit
Missed Inspection without prior notice	\$200 per unit
Office Space	
Under 10,000 square feet.....	\$300 per unit
Over 10,000 square feet	\$0.03 per square ft.
Follow-up Inspections.....	\$75 per unit
Missed Inspection without prior notice	\$100 per unit
Fine for Commencing Work without a Permit.....	\$1,000
Land Development with/without Subdivision Escrow.....	\$5,000
Subdivision	
Escrow Administrative Fee.....	8% of total invoice
Escrow Penalty Fee.....	18% per annum of balance 30 days past due
Inspection Escrow.....	20% of Engineering estimated cost of improvements

CATEGORY I

Number of Lots and Dwelling Units	Base Fee	PLUS	Fee for Each Lot and/or Unit	PLUS	Escrow Fee
I Lot Land Development	\$150		None		\$1,000
1-5 Lots/Units	\$200		\$50/Lot/Unit		\$1,500
6-15 Lots/Units	\$250		\$50/Lot/Unit		\$2,000
Over 15 Lots/Units	\$300		\$50/Lot/Unit		\$3,000

CATEGORY II

Number of Lots and Dwelling Units	Base Fee	PLUS	Fee for Each Lot and/or Unit	PLUS	Escrow Fee
1-5 Lots/Units	\$250		\$50/Lot/Unit		\$1,000
Over 5 Lots/Units	\$300		\$50/Lot/Unit		\$1,500

CATEGORY III

Number of Lots and Dwelling Units	Base Fee	PLUS	Fee for Each Lot and/or Unit	PLUS	Escrow Fee
I Building Under 250 sq. Ft.	\$150		None		\$1,000
Under 5 Acres of Ground Floor Area	\$250		\$50 per 1,000 sq. ft.		\$2,000
5-50 Acres of Ground Floor Area	\$350		\$50 per 1,000 sq. ft.		\$5,000
Over 50 Acres of Ground Floor Area	\$500		\$50 per 1,000 sq. ft.		\$5,000

Building Permits

Construction Permits

Re-inspection Fee (For schedule inspections not ready).....	\$75
UCC Education fund.....	\$4---\$4.50

Type of Construction Base Fee plus Square Feet or Cost Fee

General - New Construction	Base	PLUS	Per Sq. Ft. of Cost
R1 Residential Use Group	\$1,000.....		\$0.25 per sq. ft.
All Other Uses	\$500.....		\$0.25 per sq. ft.
Roof	\$45		\$1 per \$100 of
			Construction Cost
General-Alterations, Additions and All Other Uses	\$75		\$1 per \$100 of
			Construction Cost

	Base	PLUS	Per Sq. Ft. of Cost
Mechanical (HVAC)			
Residential	\$50		\$1 per \$100 of Construction Cost
Commercial	\$100.....		\$35 per \$1,000 of Construction Cost
Plumbing			
All Use Groups			
New Construction	\$50.....		\$30/fixture
All Use Groups			
Alterations	\$30.....		\$10 per fixture
Electrical	\$25.....		\$25 per \$1,000 of Construction Cost
New Construction			
All Use Groups.....			\$175 Minimum
Alterations			
All Use Groups.....			\$100 Minimum
Fire Suppressant Systems	Base	PLUS	Per Sq. Ft. of Cost
	\$250.....		\$35/\$1,000 of Construction Cost
Miscellaneous Permits			
Cell Tower / Satellite Change Out.....			\$500
Pool w/Fence	Base	PLUS	Per Sq. Ft. of Cost
Above Ground	\$40.....		\$5/\$1,000 of Construction Cost
In-Ground	\$40.....		\$10/\$1,000 of Construction Cost
Demolition	Base	PLUS	Per Sq. Ft. of Cost
Residential	\$1,000		
All Non-Residential	\$1,500.....		\$0.08/square ft.
Deck/Patio	Base	PLUS	Per Sq. Ft. of Cost
	\$50.....		\$0.10 per square ft. (\$75 minimum)
Shed/Temporary Building/Pole Barn.....			\$0.10 per square ft. (\$50 Minimum)

Fence\$100
 Newsrack.....\$25

Fire Alarm Installation

All Detection Systems
 R3-R4 Residential Use Groups \$30 **PLUS** \$50 per floor
 All Other Uses \$15 **PLUS** \$100 per floor

Use and Occupancy Permit for Change of Use

Residential (All groups) \$75
 Commercial \$125
 Industrial \$150

Sign Permits

Base Fee \$25
 Plus Square Feet Fee \$2 per sq. ft. of signage
 Temporary \$35

Building Plan Review Fee

(Plumbing, Mechanical, Building, Fire Suppression, Fire Alarm and Energy Code)

All permits identified above **DO NOT** include a Building Plan Review Fee. Review Fee will be assessed against construction cost for the project. All use groups will be assessed a .17% Plan Review Fee.

Zoning

Application to Zoning Hearing Board for Variance,
 Special Exception Appeal of
 Zoning Officer's Decision
 Residential.....\$750
 All Non Residential\$1,000
 Continuance\$100 per Hearing

Conditional Use.....\$5,000

Zoning Validity Challenge/Curative Amendment.....\$1,000

Zoning Permit

Alteration/Additions.....\$65
 New Construction.....\$125
 Accessory Structure over 80 sq. ft.\$50

Historical Architectural Review Board

Sign Application.....\$50
 Accessory Structure.....\$100
 Fences.....\$100
 New Construction/Residential.....\$250
 New Construction/Commercial.....\$1,000

Demolition..... \$1,000

Building Code of Appeals Board

Single Family Residential \$300
Multifamily Residential..... \$500
Commercial/Industrial..... \$750
Commercial Signs \$500
Public/Institutional \$300
Continuance \$100 per Hearing

SPECIAL LAND USE APPLICATION

Application to Borough Council for
Conditional Use Approval

\$750/Residential
\$1,000/All Non-Residential

Substantive Validity Challenge before Borough Council,
Including Curative Amendment

\$1,000

Petition for Zoning Code Amendment
(Amendment to Zoning Code;
Amendment to Zoning Map)

Application Fee \$2,500
Minimum Escrow for Reimbursement of
Engineering, Legal and other Consultant Fees.....\$2,500

Continuance Fee for all Special Land Use Applications.....\$100 per Hearing plus the
Cost of Legal Notice for
Each Hearing

Park and Recreation Land Dedication and/or Impact Fee

Residential.....\$2,000 per Dwelling Unit
Nonresidential up to 10,000 square feet.....\$0.50 per square foot
Nonresidential over 10,000 square feet.....\$0.50 per square foot for
first 10,000 square feet; **AND**.....\$0.25 per square foot for
each square foot over 10,000 square feet; **OR** the fair market
value of the undeveloped land that would have been required
to be dedicated, whichever is greater

PARKING FEES

Parking Meter \$1/hour
Meter Tokens \$20/bag of 100 tokens
Meter Bags..... \$30/day
Electronic Payment Transaction Fee \$0.25/transaction
Smart Cards \$16/20 hours of parking

Long-Term Street and Lot Parking Permits	\$470/year
.....	(If paid on an annual basis)
.....	\$45 per month
.....	(If paid on a monthly basis)
Permit Replacement Fee	\$10
Temporary Parking Permits (Lots)	\$50
Short-Term Parking Garage	
Parking Meter	\$0.25 per 15 minutes
.....	\$1 per hour
Festivals	\$5 per day
Long-Term Parking Garage Permit.....	\$700 per year
.....	(If paid on an annual basis)
.....	\$65 per month
.....	(If paid on a monthly basis)
Permit Replacement Fee.....	\$5
Parking Barricade Rental (Per Barricade).....	\$25 per day plus
.....	\$50 deposit
Fee In-Lieu of Providing Parking.....	\$470/per space
.....	(One-time payment)
Parking Fines	
Overtime Parking Meter	\$20
Maximum Time Limit Exceeded.....	\$20
Parked without Permit.....	\$25
Parked Outside Lined Space.....	\$15
Parked in Handicap Space	\$50
Parked within 15' of Fire Hydrant.....	\$25
Parked in Fire Zone	\$50
Parked on Private Property.....	\$25
Parked in front of Private Drive	\$15
Parked more than 12" from Curb.....	\$15
Parked on Sidewalk/Curb.....	\$15
Parked within 30' of Stop Sign.....	\$15
Parked within 30' of Traffic Signal	\$15
Parked within 20' of Crosswalk.....	\$20
Parked within 25' of Intersection	\$20
Parked within 25' of Railroad Crossing.....	\$25
Double Parked	\$15
Parked Against Traffic Flow.....	\$15
Posted No Parking Zone/Stopping/Standing.....	\$25
Posted Temporary No Parking.....	\$15
Obstructing Construction Site	\$25

Snow Emergency Route	\$15
Parked Rear to Bar.....	\$10
Keys Locked in Vehicle.....	\$15
Unattended Vehicle Running.....	\$15
Parked in Public Park after Closing.....	\$15

PUBLIC SAFETY FEES

Fire Alarm Monitoring

Registration	\$30
Renewal Fee.....	\$10 per customer per alarm

False Alarm Fee

1st Offense	\$25
2nd Offense.....	\$50
Over 2 Offenses	\$100 per offense

Accident Reports

In-house	\$15
Mail or fax (in advance)	\$20

Fingerprinting

For any person who resides or works in the Borough.....	\$10
All others.....	\$15

UTILITIES FEES

Final Certification Fee.....	\$40
(Water, Sewer and Trash - if applicable)	

Permit Applications regarding Streets, Curbs and Sidewalks

Sidewalk Repair Permit

Residential	\$50
Central Business District.....	\$500
Curb Cut Permit.....	\$100
Utility Pole Permit.....	\$25
Street Opening Permit	\$100 plus a \$1,500
.....	One-year Escrow

Water

Water/Meter Certification Fee.....	\$75
Water Tapping Fee (In and outside Borough)	\$3,581 per EDU
Water Connection Fee	Actual cost to connect
Water Usage Fee	
Readiness-to-Serve.....	\$30 per quarter

Minimum Usage	5,000 gallons per quarter
Minimum Bill – 5/8” meter	\$73.93 per quarter
Minimum Bill – 3/4” meter	\$110.16 per quarter
Minimum Bill – 1” meter	\$184.07 per quarter
Minimum Bill – 1.5” meter.....	\$361.38 per quarter
Minimum Bill – 2” meter	\$578.98 per quarter
Minimum Bill – 3” meter	\$1,117.41 per quarter
Minimum Bill – 4” meter	\$1,679.13 per quarter
Credit applied to Minimum Bills above only.....	\$15.00 per quarter
Excess Usage	\$7.12 per 1,000 gallons
Water Shut-off Fee	\$25
Emergency/After Hours Water Shut-off Fee	\$75
Water Turn-on Fee.....	\$25
Emergency/After Hours Water Turn-on Fee.....	\$75
Sub-Meter Fee.....	\$25 per quarter
Water Service Fee.....	\$25
Pool Meter Fee	\$25
Hydrant Permit Fee	\$100 per year
Bulk Water Minimum Fee	\$25 per month
Bulk Water Fee	\$8.29 per 1,000 gallons

Sewer

Sewer Tapping Fee (In and outside Borough)	\$2,237 per EDU
Sewer Connection Fee	Actual cost to connect
Sewer Usage Fee	
Minimum Usage	5,000 gallons per quarter
Minimum Bill	\$49.09 per quarter
Excess Usage	\$9.83 per 1,000 gallon
2 Units.....	\$98.18 per quarter
3 Units.....	\$147.35 per quarter
4 Units.....	\$196.33 per quarter
5 Units.....	\$245.41 per quarter
6 Units.....	\$294.49 per quarter
6.5 Units.....	\$315.78 per quarter
7 Units.....	\$343.56 per quarter
8 Units.....	\$392.64 per quarter
9 Units.....	\$441.72 per quarter
10 Units.....	\$490.79 per quarter
11 Units.....	\$539.87 per quarter
12 Units.....	\$588.96 per quarter
15 Units.....	\$736.19 per quarter
16 Units.....	\$785.27 per quarter
18 Units.....	\$883.42 per quarter
19 Units.....	\$932.49 per quarter
20 Units.....	\$981.57 per quarter
22 Units.....	\$1,079.74 per quarter
24 Units.....	\$1,177.88 per quarter

26 Units.....	\$1,276.05 per quarter
27 Units.....	\$1,325.13 per quarter
28 Units.....	\$1,374.19 per quarter

MIPP Fees

MIPP 1.....	\$1,500 per quarter
MIPP 2.....	\$325 per quarter
MIPP 3.....	\$100 per quarter

Solid Waste Fees

Solid Waste Fee 96 gallon.....	\$65.11 per quarter
Solid Waste Fee 65 gallon.....	\$56.80 per quarter
Solid Waste Fee 35 gallon.....	\$48.67 per quarter
Residential 2 Units	\$130.22 per quarter
Residential 3 Units.....	\$195.33 per quarter
Senior Residential.....	\$58.60 per quarter
Senior Residential 2 Units.....	\$117.20 per quarter
Senior Residential 3 Units.....	\$175.80 per quarter
Senior Residential Hardship.....	\$48.67 per quarter

REPEALER: All Resolutions not in accord with this Resolution are hereby repealed insofar as they conflict herewith.

ENACTED and **APPROVED** this 3rd day of December, 2018

BY: 

 LaToya M. Myers
 Borough Council President

ATTEST:



 Karen L. Scherer
 Borough Secretary

{BOROUGH SEAL}