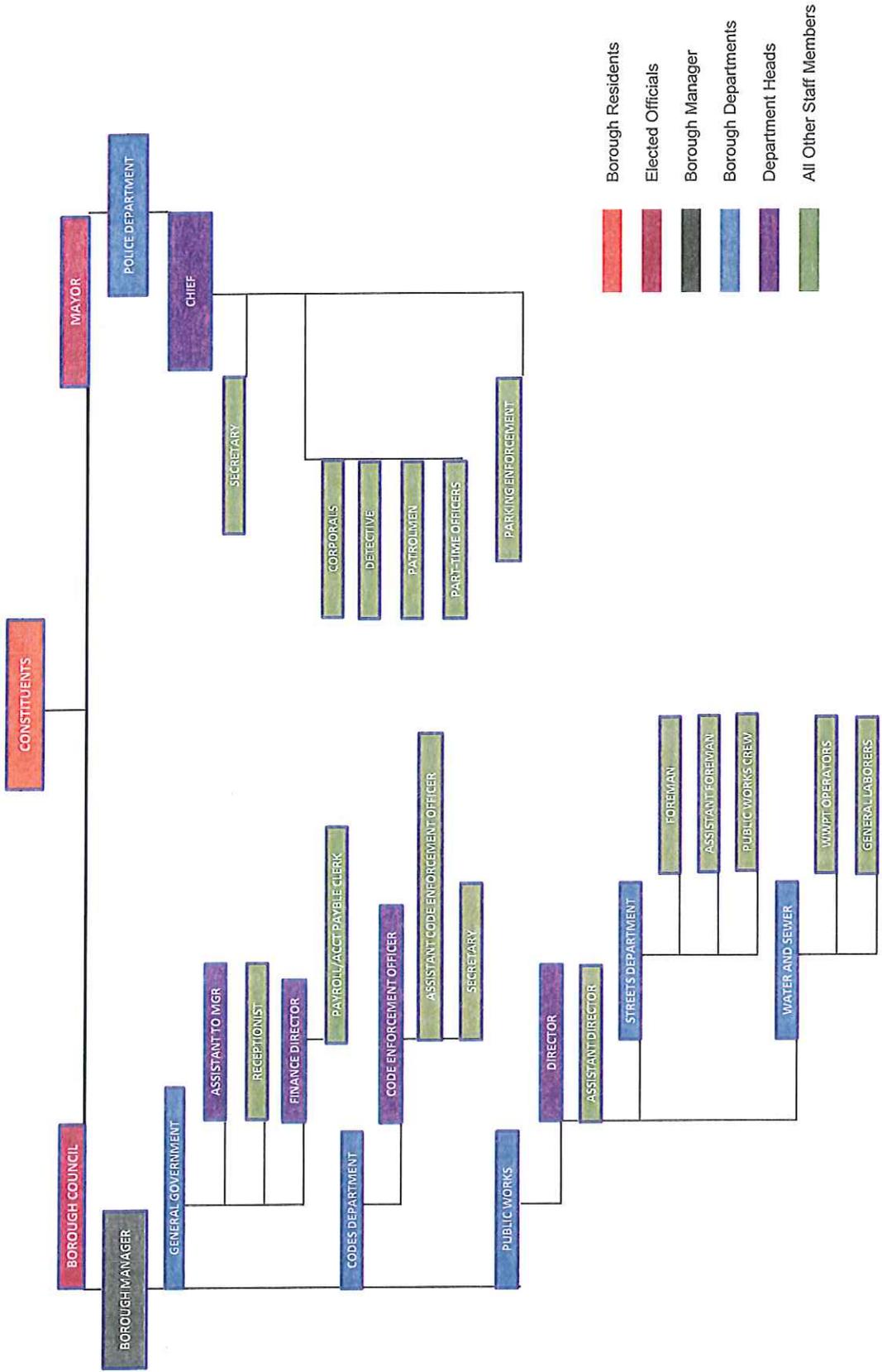


BOROUGH OF KENNETT SQUARE, PENNSYLVANIA

Organizational Chart



- Borough Residents
- Elected Officials
- Borough Manager
- Borough Departments
- Department Heads
- All Other Staff Members

BOROUGH OF KENNETT SQUARE

ORGANIZATIONAL STRUCTURE

The Borough of Kennett Square is governed by the Council/Manager form of government. There are seven Council Members and a Mayor who are elected by the voters. The Chief Administrative Officer is the Borough Manager who is appointed by Council and is responsible for the day-to-day operation of the Borough and is the Secretary/Treasurer to the Borough Council. The Pennsylvania Borough Code, which regulates Boroughs in the Commonwealth of Pennsylvania, states that the Mayor is responsible for public safety.

The organizational structure of the Borough comprises of four departments: General Government, Codes Department, Public Works and Police Department. The Borough's administrative focus is the departments. The Borough Manager is responsible for overseeing the departments of General Government, Codes Department, and Public Works and the Mayor is responsible for the Police Department.

To account for the Borough's financial transactions, the Borough utilizes the fund basis of accounting whereby all governmental activities are accounted for through a series of distinct funds which include reporting entries to control resources and demonstrate compliance with various legal and budget constraints affecting government. The General Fund accounts for all resources not otherwise devoted to specific activities and finances many of the basic municipal functions. Other funds include Special Revenue Funds, Capital Project Fund, and Enterprise Funds. The Budget is organized by fund and is further identified by revenue and expenditure detail.

Some departments combine the operations of more than one fund. General Government combines General Fund administration operations with the Capital Project Fund, and the Enterprise Funds (Water, Sewer, Trash and Parking). Additionally, the Department of Public Works combines General Fund operations with the Capital Project Fund, State Liquid Fuels Fund and the Enterprise Funds (Water, Sewer, Trash and Parking).