

## OFFICIAL MINUTES JANUARY 19, 2016

The Regular Meeting of January 19, 2016 of Council for the Borough of Kennett Square was called to at 7:00 p.m. in the Monroe Nute Room of the Kennett Fire Company No. 1, 301 Dalmatian Street, Kennett Square, Pennsylvania with President Danilo P. Maffei in the Chair.

### ROLL CALL

Present: *President Danilo P. Maffei*  
*Vice President Geoffrey R. Bosley*  
*Councilmember Wayne Braffman*  
*Councilmember Ethan Cramer*  
*Councilmember Douglas Doerfler*  
*Councilmember LaToya M. Myers*  
*Mayor Matthew W. Fetick*  
*Manager Joseph C. Scalise*

Absent: *Councilmember James Mallon*  
*Jr. Council Person Meliton Gomez*

### INFORMATIONAL MEETING

President Maffei announced that Council held an Informational Meeting at 6:30 p.m. on Tuesday, January 19, 2016, regarding the Library, and properties located at 120 East State Street and 120 North Broad Street. Said meeting was held in the Monroe Nute Room, Kennett Fire Company No. 1, 301 Dalmatian Street, Kennett Square PA.

### PUBLIC COMMENTS

John Thomas, 406 South Broad Street, stated that he expected Council to reopen the budget to save money and build up our reserves.

Jeannie Jims, 548 Richards Road, referred to George Beer's presentation made during the last Planning Commission. She stated that if the development of his property includes a parking garage then there is no need to expand ours.

Tony Talamonti, 584 East Cypress Street, complained that he has sent emails and called the appropriate person at the Borough regarding questions he has had but has not received a reply. Mr. Talamonti questioned why he was not allowed to attend a meeting between the Mayor and the Manager last Friday regarding a matter that he has expressed concern about. He believes that he should not have to submit Open Records Requests to receive a copy of the list of the Borough's bills.

## **COMMITTEE REPORTS**

### **POLICE DEPARTMENT**

President Maffei advised that the Police Department Report is postponed until the Council meeting on February 1<sup>st</sup>.

### **FIRE COMPANY**

Fire Chief Christopher Plumley reported the following activity for the month of December, 2015:

- EMS Calls – 89 total calls with 26 being in the Borough, 48 in Kennett Township and the remaining in other municipalities.
- Fire Calls – 18 total calls.

The Fire Chief also reported that in 2015 there was a grand total of 1,014 EMS calls – 404 in the Borough, 451 in Kennett Township. The grand total for fire calls was 351.

He thanked those who attended the successful Breakfast with Santa event in December.

### **PUBLIC SAFETY**

President Maffei advised that the Public Safety Committee Report is postponed until the Council meeting on February 1<sup>st</sup>.

### **PUBLIC WORKS/FINANCE COMMITTEE**

Vice President Bosley reported the highlights from their December 2015 meeting:

- Reviewed invoices.
- A broken sewer pipe was repaired in Apple Alley using new technology. A stint was put in place which costs about one tenth (1/10) of the old technology.
- The Cypress Street Project has stopped for the winter but should be completed in early spring.
- The paperwork is being finalized regarding the Yeatman Well Project.
- Discussed the possibility of implementing a Park and Recreation Fee to generate funding for green space.
- A draft of the 2017 Budget Schedule has been sent to Council.

## **CONSENT ITEMS**

### **MINUTES of JANUARY 4, 2016**

President Maffei presented the minutes from January 4, 2016 for approval.

It was moved by Vice President Bosley and seconded by Councilmember Cramer to approve the minutes as presented.

It was moved by Councilmember Braffman to amend the minutes as follows:

- Under Election of President and Vice President - Include the closing of the nominations by the Mayor and include the unanimous vote.
- Under Public Comments - Correct the wording in the second sentence of Jeannie Jims' comments to *"During her statement opposing the expansion of the parking garage, Ms. Jims referred to a newspaper article regarding the expansion."*

Vice President Bosley rescinded the original motion.

It was moved by Vice President Bosley and seconded by Councilmember Cramer to approve the minutes as amended by Councilmember Braffman. Motion carried unanimously.

## **BILLS**

President Maffei presented the bills to be paid on January 19, 2016 and the bills that were paid since the last meeting.

It was moved by Vice President Bosley and seconded by Councilmember Doerfler to approve the bills as presented. Motion carried unanimously.

## **DISCUSSION ITEMS**

### **PUBLIC PARTICIPATION and COMMUNICATION**

President Maffei opened a discussion among Council regarding public participation and communication.

A discussion ensued.

Council and the Mayor agreed that some of the ways to improve on communications include holding Town Hall meetings and the use of technology. It was agreed to create a Public Communication Ad Hoc Committee.

President Maffei appointed Councilmembers Braffman, Cramer and Doerfler to the Committee.

The Committee agreed to report back to Council in four (4) weeks with ideas and recommendations.

## **PROFESSIONAL SERVICES**

President Maffei opened a discussion regarding professional services - outside consultants that the Borough uses for legal, engineer and audit services. President Maffei advised that this is for discussion only and no RFP's have been sent. He stated that there is no particular concerns at this time with any of these services.

The Manager recommended that we look into these services one at time. Perhaps starting with the one that has been with us the longest. He added that it would be nice to see what is our there since we haven't looked for a while.

A discussion ensued.

President Maffei stated that we have a lot of new blood on Council and it wouldn't be prudent to bring on new professional services at this time. He noted that the professional services providers are appointed by resolution and Council will have more conversation before any action is taken.

## **RESOLUTION NO. 2016-3**

### **APPOINTMENT of ADMINISTRATIVE POSITIONS – BOROUGH SECRETARY, BOROUGH TREASURER and OPEN RECORDS OFFICER**

President Maffei presented the resolution to make administrative appointments for the year 2016 as follows:

- Borough Secretary – Karen L. Scherer.
- Borough Treasurer – Kathy M. Holliday.
- Open Records Officer – Karen L. Scherer.

The Manager advised that the Ms. Scherer and Ms. Holliday already serve in these capacities and this is merely an annual housekeeping matter.

**It was moved by Councilmember Doerfler and seconded by Councilmember Braffman to make the appointments as presented. Motion carried unanimously.**

The resolution was assigned No. 2016-3.

## **RESOLUTION NO. 2016-4**

### **SAFETY and RISK MANAGEMNT STATEMENT**

President Maffei presented the resolution for the adoption of the Borough's Safety and Risk Management Statement.

The Manager advised that this resolution recognizes the Borough's responsibility to the safety of its employees and continual commitment to support the Borough's Safety Committee to enforce the Safety and Risk Management Statement.

It was moved by Councilmember Cramer and seconded by Councilmember Myers to adopt the resolution as presented. Motion carried unanimously.

The resolution was assigned No. 2016-4.

## **BOARDS and COMMISSIONS RE-APPOINTMENTS**

President Maffei presented the following community member and Borough resident for re-appointment to their respective Boards and Commissions as follows:

- UCC Appeals Board - five (5) year term; expires January 1, 2021  
Edward Clemens, Clemens, Inc.
- Zoning Hearing Board, Alternate - three (3) year term; expires January 1, 2019  
John Thomas, 406 South Broad Street.

It was moved by Vice President Bosley and seconded by Councilmember Doerfler to approve these reappointments as presented. Motion carried unanimously.

## **APPOINTMENT LIBRARY BOARD APPOINTMENT**

President Maffei opened the floor for nominations a Borough resident to serve on the Library Board. This is a three (3) year appointment that will expire January 1, 2019.

It was moved by Councilmember Cramer and seconded by Vice President Bosley to appoint Brenda Mercomes, 639 West Mulberry Street, to the Library Board.

President Maffei asked Ms. Mercomes if she will act on the best interest of the Council Borough as a member of the board.

Ms. Mercomes replied yes.

Motion carried unanimously.

## **APPOINMENT LIBRARY TASK FORCE**

President Maffei opened the floor for nominations for two (2) Borough residents to serve on the Library Task Force. This is a temporary board that is geared to improve on the working relationship between the Library Board and surrounding municipalities.

It was moved by Councilmember Cramer to nominate Gail Bowden, 426 West Sickle Street, to the Borough's first seat on the Library Task Force. Council unanimously approved this appointment.

It was moved by Vice President Bosley to nominate Jeff Darman, 347 North Union Street, to the Borough's second seat on the Library Task Force. Council unanimously approved this appointment.

## **BID AWARD**

### **PUBLIC WORKS VEHICLE, 2005 FORD F550**

President Maffei presented the bid award for the 2005 Ford F550 regular cab with snow plow, dump body and tailgate spreader.

The Manager advised that the vehicle was placed for bid through MuniBid.com. The highest bid was \$24,600 from Andrew Vacendak, Chesapeake, Virginia.

It was moved by Vice Councilmember Cramer and seconded by Vice President Bosley to award the bid as presented. Motion carried unanimously.

## **CONDITIONAL OFFERS of EMPLOYMENT**

### **ENTRY LEVEL POLICE OFFICERS**

President Maffei presented the requests from Chief Zunino to extend a Conditional Offer of Employment to the following applicants on the Civil Service Commission's current Certified List:

- Andress, Jacob – Estimated start date, February, 2016.
- Todd, Mark – Estimated start date, February, 2016.
- Carlson, George – Estimated start date, June, 2016.

It was moved by Councilmember Cramer and seconded by Councilmember Braffman to approve the offers of employment as presented. Motion carried unanimously.

## **SPECIAL EVENT APPLICATION**

### **2016 KENNETT RUN, MAY 14<sup>th</sup>**

President Maffei presented the special event application for the Kennett Run, to be held Saturday, May 14<sup>th</sup>, sponsored by Kennett Run Charities. The event will run from 9 a.m. to 1 p.m. with road closures beginning at 7:30 a.m. The race starts in the 300 block of North Union Street, heads north out of the Borough and will end in Anson B. Nixon Park.

The Manager advised that the application is the same as prior years. It has been reviewed and approved by him, the Public Works and Police Departments, and the Fire Company.

**It was moved by Councilmember Braffman and seconded by Councilmember Doerfler to approve the application as presented. Motion carried unanimously.**

## **PRESIDENT REPORT**

President Maffei advised that part of his duties as President is to appoint Councilmembers to various committees. He announced the following appointments:

- Emergency Management Committee – Councilmember Mallon.
- Public Safety Committee – Councilmember Cramer.
- Fire Control Board – Vice President Bosley and Councilmember Doerfler.
- Finance Committee – Vice President Bosley and Councilmembers Braffman and Myers.

President Maffei announced that he has removed himself from the Finance Committee but will continue to serve as the liaison between the Council and the Kennett Area Park Authority (KAPA).

## **COUNCIL, MANAGER and MAYOR COMMENTS and ANNOUNCEMENTS**

Vice President Bosley advised that the Director of Public Works will be submitting to Council a monthly report like the Codes Department and Historic Kennett Square.

Councilmember Braffman commended President Maffei for reaching out to Council and filling the slots on the committees. In follow-up to last meeting, Councilmember Braffman reported that the Manager investigated the Borough's Comcast bill was able to negotiate a reduction of the bill.

Councilmember Braffman introduced a friend visiting from Central Asia who is very interested in American democracy.

Vice President Bosley said he is encouraged that all of our councilmembers are willing to step up and serve on Council committees.

With the impending snowstorm, the Mayor encouraged the public to sign up for the Swift Reach text alerts.

The Mayor announced that he will host a Town Meeting on Wednesday, February 24<sup>th</sup>, from 7 p.m. to 8:30 p.m. The meeting will be held in the lower level of the Genesis HealthCare building, 101 East State Street.

The Mayor reported that annual Martin Luther King, Jr. Community Breakfast was well attended and the amount of food collected for the Kennett Food Cupboard was incredible.

In response to Mr. Talamonti's comment, the Mayor stated that he responds to his emails and does so as fast as he can. He also stated that he is willing to meet with people, any place or time.

The Mayor announced that Chief Ed Zunino will be celebrating 40 years next week of non-interrupted service with the Borough of Kennett Square Police Department. He commended the Chief on his dedicated 24/7 service and his willingness to come in on Christmas Day so others can have off.

## **ADJOURNMENT**

*It was moved by Vice President Bosley and seconded by Councilmember Myers to adjourn the meeting at 8:46 p.m.*



Karen L. Scherer  
Borough Secretary