

OFFICIAL MINUTES

MAY 5, 2014

The Regular Meeting of May 5, 2014 of Council for the Borough of Kennett Square was called to order at 7:00 p.m. in the Red Clay Room of the Kennett Fire Company No. 1, 423 Dalmatian Street, Kennett Square, Pennsylvania with President Leon R. Spencer, Jr. in the Chair.

Present: *President Leon R. Spencer, Jr.*
Vice President Danilo P. Maffei
Councilmember Geoffrey R. Bosley
Councilmember Brett M. Irwin
Councilmember George P. Plumley, III
Councilmember D. Lynn Sinclair
Councilmember Patrick B. Taylor
Mayor Matthew W. Fetick
Manager Brant Kucera
Solicitor Marc Jonas

EXECUTIVE SESSION

President Spencer announced that Council held an Executive Session in Red Clay Room of the Kennett Fire Company on Monday, May 5, 2014 at 6:30 p.m. The purpose of the meeting was to discuss a legal matter.

PUBLIC COMMENTS

John Thomas, 406 South Broad Street, stated that 25 years ago Council used to answer questions from the public during meetings and he would like to see that practice return. Mr. Thomas believes we need a separate account from the General Fund designated solely for reserve funds and that the reserve funds should be used only for emergencies. Mr. Thomas would like each Councilmember to receive a copy of variances because he believes they are giving variances for the wrong reasons. In addition, Mr. Thomas would like to know the total amount spent on the new public works facility and recommended that the Borough hold a couple of public open houses at the facility.

2014 CERTIFICATES of APPRECIATION and HISTORIC PRESERVATION AWARD

Ms. Susan Myers, member of the Historical Commission, presented the 2014 Certificates of Appreciation for Historic Preservation to the following property owners:

- Daniel Gannon, Mushroom Capital, LLC, 200 North Union Street.
- Joseph and Isabella Reilly, 123 East State Street.
- Donna P. Eliot, 511 West State Street, Carriage House.

The 2014 Historic Preservation Award was given to Anne and Andrew Einstein, Einstein Property Management, LLC for the extraordinary renovation of their

commercial/residential building, the “Edwin Brosius House”, located at 119 East Linden Street.

REPORTS

CODES DEPARTMENT

On behalf of the Codes Enforcement Officer, Russell Drumheller, the Manager, reported the following activity in the Codes Department for the month of April, 2014:

- Completed 286 inspections.
- Received 363 telephone calls into the office.
- Received 108 visitors to the office.
- Completed plan reviews for six (6) new homes.
- Processed 89 permits – building/plumbing/electrical/mechanical.
- Completed 12 Resale Occupancy Inspections.
- Filed eight (8) citations in District Court for Property Maintenance Code and Ordinance violations.
- Mr. Drumheller met outside of the office on four (4) occasions with landlords, tenants and property owners to investigate complaints.
- Continued plan review and code assessment on the new four (4) story mixed use building.
- Continued to work on proposed ordinances for the Fair Housing Act and the property maintenance amendments.

HISTORIC KENNETT SQUARE (HKS)

Ms. Mary Hutchins, Executive Director, reported the following:

- The Cinco de Mayo Festival was held yesterday. It appears that all went well with several thousand people attending.
- The weekly Famers Market opened this past Friday along with first Friday Art Stroll. Both events were well attended.
- Work continues on the Economic Development Plan. Surveys will be sent out to the business owners this week followed by the consumer surveys. The goal is to create a plan that will help increase foot traffic and identify businesses that are missing in the shopping district.
- Working with the property owners to find tenants for the Mystique and Cenzia spaces.
- Continue to work with Bill Taylor on the Memorial Day Parade. They are currently looking for additional sponsors but so far have raised over \$14,000.
- She will be attending the Pennsylvania Downtown Center Annual Statewide Conference in Altoona, from June 1st through 4th. This year’s theme is “Connecting Nature, Commerce and Community”.

HISTORICAL COMMISSION (HC)

Councilmember Sinclair, Chair, reported the following:

- At their April meeting, the Commission was given a plan to review for an addition to 222 East Linden Street. The plan did not contain any changes to

the façade of the building so there was nothing for them to consider and the plan was returned to the Codes Department.

- The Commission agreed to contribute \$200 towards the cost of a videographer for the Memorial Day Parade. They have done this for the last three (3) years with the video being uploaded to YouTube.
- Again this year the Commission will be giving an award for excellence in history to a graduating senior from Kennett High School.

Priscilla Roberts, member of the Historical Commission and Borough representative on the Brandywine Battlefield Task Force, presented Council and the Borough of Kennett Square a copy of the Brandywine Battlefield Preservation Plan and Map Atlas. The Preservation Plan identifies historic sites and cultural resources while offering a plan to protect and develop the battlefield as a heritage-based attraction and for education programming. The Map Atlas documents the troop movements through Chester and Delaware Counties.

CONSENT ITEMS

MINUTES of APRIL 7, 2014

MINUTES of APRIL 21, 2014

President Spencer presented minutes from March 3, 2014, and March 17, 2014.

It was moved by Vice President Maffei and seconded by Councilmember Bosley to approve both sets of minutes as presented. Motion carried unanimously.

BILLS

President Spencer presented the bills to be paid on May 5, 2014, and the bills that were paid since the last meeting.

It was moved by Councilmember Bosley and seconded by Councilmember Taylor to approve the bills as presented. Motion carried unanimously.

RESOLUTION NO. 2-14

NETWORK SERVER LEASE/PURCHASE

President Spencer presented the resolution authorizing the Master Equipment Lease/Purchase Agreement No. 3981, dated April 16, 2014, between the Borough and Vision Financial Group, Inc. for the network server.

It was moved by Councilmember Sinclair and seconded by Councilmember Plumley to approve the resolution as presented.

The Manager advised that Council approved this lease/purchase during their meeting on April 7th however at that time we were not aware that the leasing company, Vision Financial Group, Inc., required a resolution to authorize the lease/purchase.

Motioned carried unanimously.

The resolution was assigned No. 2-14.

RESOLUTION 3-14

GRANT APPLICATION to COMMONWEALTH FINANCING AUTHORITY

President Spencer presented the resolution authorizing the submission of a grant application to the Commonwealth Financing Authority (CFA).

The Manager advised that this grant opportunity was brought to our attention by Rettew Engineers. The proposed project consists of upgrading the two and one half inch (2 ½") water main on West South Street from Kaolin Mushroom Farms to the Borough Wastewater Treatment Plant to a eight inch (8") water main. The larger water main would serve not only for added fire protection but the fire hydrants could then be used to reinstate the bulk water sales program which has currently been suspended due to the development of Magnolia Place on South Mill Road. The total cost of the project is \$149,604.00 with the Borough's match being \$22,441.00 with an additional \$6,000 cost for grant writing by Rettew Engineers.

It was moved by Vice President Maffei and seconded by Councilmember Taylor to approve the resolution as presented.

President Spencer questioned where the fire company fills their trucks with water.

The Manger replied that they use a hydrant at the firehouse.

Motioned carried unanimously.

The resolution was assigned No. 3-14.

SPECIAL EVENT APPLICATIONS

STRAWBERRY FESTIVAL, JUNE 6th

2014 HISTORIC EAST LINDEN STREET GALA, JUNE 7th

President Spencer presented the following two (2) special event applications:

- Strawberry Festival, Friday, June 6th, sponsored by the Presbyterian Church of Kennett Square. The event will be held from 6:00 to 8:00 p.m. and will involve the closure of South Broad Street between Cypress and Juniper Streets.
- The 2014 Historic East Linden Street Gala, Saturday, June 7th from 10:30 a.m. to 12:30 p.m. The 200 and 300 blocks of East Linden Street will be closed for this event.

It was moved by Councilmember Bosley and seconded by Councilmember Plumley to approve the applications as presented. Motion carried unanimously.

PRESIDENT'S REPORT

President Spencer announced that Kennett 55 Plus Games and Barbeque will be held in Anson B. Nixon Park on Thursday, June 5th from 9:30 a.m. to 2:00 p.m. The rain date is June 6th. Registration is underway until May 24th.

COUNCIL, MANAGER and MAYOR COMMENTS and ANNOUNCEMENTS

The Manager referred to Mr. Thomas' comment stating that the Borough does not have a designated Reserve Funds account. The reserve funds are placed as a separate line item in the General Fund and with the financial policy that was adopted by Council, the reserve funds cannot be spent without Council's approval.

ADJOURNMENT

It was moved by Councilmember Plumley and seconded by Councilmember Bosley to adjourn the meeting at 7:34 p.m.

Karen L. Scherer

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Secretary